

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: Cabinet Member for Finance,  
Innovation and Property**

**Decision No:  
D170001MEM**

**Date: 04 January 2017**

**Decision(s) and Reason(s)**

**Application for Discretionary Rate Relief**

**(Report of Director of Finance and Transformation)**

**The report gave details of a new application for discretionary rate relief which was considered in accordance with the previously agreed criteria for determining such applications.**

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

The new application for discretionary relief be determined as follows:

Hillsong Church London, The River Centre, Medway Wharf Road, Tonbridge - no discretionary relief be awarded.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 4 January 2017.

Signed Cabinet Member for Finance, Innovation and Property      M Coffin

Signed Leader:      N Heslop

Signed Chief Executive:      J Beilby

Date of publication:      6 January 2017

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,  
Innovation and Property**

**Decision No:  
D170002MEM**

**Date: 04 January 2017**

**Decision(s) and Reason(s)**

**Debts for Write Off**

**(LGA 1972 Sch 12A Paragraph 2 – Information likely to reveal information  
about an individual)**

**(Report of Director of Finance and Transformation)**

**The report sought approval of the writing-off of debts considered to be  
irrecoverable. Details were also given of debts under £1,000 which had been  
written-off in accordance with Financial Procedure Rule 17.2 together with  
cumulative totals of debts in the current and previous financial years and  
information on budgeted bad debt provision.**

Following consideration by the Finance, Innovation and Property Advisory Board, the  
Cabinet Member for Finance, Innovation and Property resolved that:

The 23 items shown in the schedule of amounts over £1,000, totalling £86,351.07 be  
written-off for the reasons stated within the schedule.

Reasons: As set out in the report submitted to the Finance, Innovation and Property  
Advisory Board of 4 January 2017 (contains exempt information).

Signed Cabinet Member for Finance, Innovation and Property      M Coffin

Signed Leader:      N Heslop

Signed Chief Executive:      J Beilby

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**Decision Taken By: Cabinet Member for Finance,  
Innovation and Property**

**Decision No:  
D170003MEM**

**Date: 04 January 2017**

**Decision(s) and Reason(s)**

**Renewal of Cash Collection Contract and Council Banking Contract**

**(LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)**

**(Report of Director of Finance and Transformation)**

**The report provided an update on the outcome of the countywide tender exercise, carried out on behalf of 12 authorities in Kent, for provision of cash collection services. Due to the timescale for commencement of the new contract, it had been necessary for the result of the tender exercise to be accepted in advance of the meeting following consultation with the Leader, Cabinet Member for Finance, Innovation and Property and Chairman of the Overview and Scrutiny Committee.**

**Details were also given of action taken in accordance with Contracts Procedure Rules to extend the Council's current banking contract until 31 March 2018.**

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (1) the decision of the Leader, Cabinet Member for Finance, Innovation and Property and Chairman of the Overview and Scrutiny Committee to accept the result of the cash collection tendering exercise and the appointment of Contract Security Services Limited be endorsed; and
- (2) the contract extension in respect of the Council's Bankers be noted.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 4 January 2017 (contains exempt information).

Signed Cabinet Member for Finance, Innovation and Property      M Coffin

Signed Leader:      N Heslop

Signed Chief Executive: J Beilby

Date of publication: 6 January 2017

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**Decision Taken By: Cabinet Member for Finance,  
Innovation and Property**

**Decision No:  
D170004MEM**

**Date: 04 January 2017**

**Decision(s) and Reason(s)**

**Proposed Disposal of Land Adjacent to Fielding Drive, Larkfield**

**(LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)**

**(Report of Director of Central Services)**

**The report gave details of proposed terms and conditions in respect of the disposal of an area of amenity land adjacent to Fielding Drive following a request to purchase by an adjoining property owner.**

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

Disposal of the area of amenity land adjacent to Fielding Drive, Larkfield be approved on the basis of the conditions outlined in the report, subject to planning permission being obtained for a change of use from amenity to domestic garden.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 4 January 2017 (contains exempt information).

Signed Cabinet Member for Finance, Innovation and Property      M Coffin

Signed Leader:      N Heslop

Signed Chief Executive:      J Beilby

Date of publication:      6 January 2017

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**Decision Taken By: Cabinet Member for Finance,  
Innovation and Property**

**Decision No:  
D170005MEM**

**Date: 04 January 2017**

**Decision(s) and Reason(s)**

**Licence Agreement for Use of Land as Permissive Footpath Adjacent to Bailey Bridge, Aylesford**

**(LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)**

**(Report of Director of Central Services)**

**The report gave details of a proposed licence agreement with Kent County Council for use of land owned by the Borough Council adjacent to the Bailey Bridge car park, Aylesford as a permissive footpath.**

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

Approval be given for a licence to Kent County Council for a permissive footpath as identified in the report.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 4 January 2017 (contains exempt information).

Signed Cabinet Member for Finance, Innovation and Property      M Coffin

Signed Leader:      N Heslop

Signed Chief Executive:      J Beilby

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